Human Ethics Application Approval

18/09/2023

ATTENTION: A/PROF Julia Sarant

5770 - Audiology and Speech Pathology
5000 - Medicine, Dentistry and Health Sciences
The University of Melbourne

Reference Number: 2023-25802-44961-3
Project Title: Barriers and enablers to GP referral of older adults for hearing care in Victoria

Dear A/PROF Julia Sarant,

Thank you for your response to queries raised by the LNR 4D ethics committee.

The committee agreed to approve your application on the basis that it meets the requirements of the National Statement on Ethical Conduct in Human Research (2007, Updated 2018). Please see below **Summary Details for the Approved Human Ethics Project** and **Conditions of Approval**. It is your responsibility to ensure that all people associated with the project are made aware of what has been approved, and that other relevant approvals are obtained before work on this project begins.

Please contact us via the Correspondence tab if you have any questions or if you require further assistance.

Kind regards,

MS Yasi Saninejad

Research Ethics Officer

Human Ethics Team
Office of Research Ethics and Integrity | Research, Innovation & Commercialisation
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The University of Melbourne, Victoria 3010, Australia
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Summary Details for the Approved Human Ethics Project:

Project Title:	Barriers and enablers to GP referral of older adults for hearing care in Victoria
Reference Number:	2023-25802-44961-3
Approval Date:	18/09/2023
Expiry Date:	18/09/2026
Responsible Human Ethics Committee	LNR 4D
Project Supervisor	A/PROF Julia Sarant
Other Investigators	PROF Lena Sanci, PROF Jillian Francis, MS Ella Davine, DR Peter Busby, PROF David Harris
External Investigators	Dr Barbra Timmer

Documents Table:

Document Type	File Name	Date	Version
Recruitment materials	VicREN email script Qualtrics Survey 23.5.23	23/05/2023	1
Recruitment materials	VicREN email Script Focus Group 23.5.23	23/05/2023	1
Recruitment materials	VicREN email Script CoDesign Workshop 23.5.23	23/05/2023	1

Document Type	File Name	Date	Version
Recruitment materials	VicREN email Script Feasibility Study 23.5.23 edit	23/05/2023	1
Consent form	GP referrals study consent Version 3 12.9.23	12/09/2023	3
Plain Language Statement (PLS)	GP referrals study PLS Version 3 12.9.23	12/09/2023	3
Recruitment materials	VicREN GP flyer all stages version 3 12.9.23	12/09/2023	3
Recruitment materials	VicREN GP flyer Questionnaire Focus Group version 3 12.9.23	12/09/2023	3
Recruitment materials	Questionnaire re barriers and enablers to GP referral to hearing care	12/09/2023	1
Recruitment materials	Honorarium_details	12/09/2023	1
Recruitment materials	Responses to reviewers - GP referrals ethics application September 2023	12/09/2023	1

Conditions of Approval:

Research projects are usually approved for 1 year (to the anniversary date of the approval). Projects may be renewed yearly upon receipt of a satisfactory annual report, for up to a total of three years. If a project is to continue beyond three years, an extension of one year is available, up to a total of 5 years (3+1+1). If a project extends beyond five years, a new application must be submitted. Please contact our office if you require assistance with this.

Please note that the following conditions apply to your approval. Failure to abide by these conditions may result in suspension or discontinuation of approval and/or disciplinary action.

1. **Limit of approval:** Approval is limited strictly to the research as submitted in your Project application.
2. **Variation to project:** Any subsequent variations to the Project must be notified formally to the Committee as an Amendment. These must be approved before they are implemented. If the Committee considers that the proposed changes are significant, you may be required to submit a new application.
3. **Incidents or adverse events:** Researchers must immediately submit to the Committee an incident report for any incident that could affect the ethical acceptability of the project, including adverse effects on participants or unforeseen events. Failure to do so may result in suspension or cancellation of approval.
4. **Annual reports and monitoring:** All projects are subject to monitoring at least annually. An annual report must be submitted each year on the anniversary of project approval (progress report), and at the conclusion of the project (final report). If an annual report is not submitted, the conditions of approval for that year will not have been met.
   FOR PROGRAM APPLICATIONS: Please ensure that you attach all Student Proposal Forms (to be completed before each student begins their research) to your annual report submission.
5. **Auditing:** All projects are subject to auditing at any time by the University.